

# 4 documents you need to open a Savings Account

1

**Please provide ONE of the following to verify your Full Name, Date of Birth and Citizenship:**

1. Valid Passport
2. Birth Certificate
3. Citizenship Certificate

2

**Please provide ONE of the following to verify your Permanent Residential Address:**

1. Voter Card
2. Valid Driver's License
3. Utility Bill (e.g. electricity, water etc.) within 90 days\*
4. Municipal Rates Statement or Invoice
5. Land or other property ownership document or title
6. Confirmation by a Referee Form (only applicable to minors, students, unemployed or employed in informal sector)\*\*

3

**Please provide ONE of the following to verify your Occupation & Source of Funds:**

1. Recent Pay Slip (within 1 month)
2. Letter from the Employer
3. Employment ID Card
4. Municipal Rates Statement or Invoice
5. For Tertiary Students - Identification card issued at a Tertiary or Technical Education Institution
6. Confirmation by a Referee Form (only applicable to minors, students, unemployed or employed in informal sector) \*\*

4

**Valid FNPF/FRCS Joint Identification Card or TIN (Tax Identification Number) Letter.**

Additional Identification required for Non – Residents:

1. Current and Valid Passport or any other travel documents issued by a foreign government or recognized international organization.
2. Current and Valid work/business or other permit or visa issued by Fiji Immigration Department
3. Current and Valid employment or student status document issued by the employer or the education institution in Fiji

Notes:

1. Signature will be witnessed and verified by HFC Bank Officer at the branch when opening account
2. \* If Renting : Utility Bill must be presented with a copy of the Rental Tenancy Agreement
3. \*\* Confirmation by a Referee Form: Refer to our Bank staff for HFC Bank standard form

For more information, please email [customer care@hfc.com.fj](mailto:customer care@hfc.com.fj) or call 132001