



EXPRESSION OF INTEREST

Core Banking System Project Consultant or Consultancy Firm

Home Finance Company PTE Limited ("HFC") trading as **HFC Bank**, is Fiji's only local Bank which is owned by Fiji National Provident Fund (FNPF) (75%) and Unit Trust of Fiji (UTOF) (25%). The Bank, as part of its growth and long term strategy intends to review its Core Banking System (CBS) requirements with view to enhance and or replace the system for its current and future needs.

The Bank is therefore calling an Expression of Interest either from individuals or a reputable firm who have proven expertise and experience in the analyzing, negotiating and selecting of an advanced Core Banking solution. This may also include further project management of the solution.

The consultant or the consulting firm without limiting will be required to:

- Review and finalize the business requirement of HFC Bank for the current and future banking needs taking into account the advancements in technology;
- Assist in formulating the complete Terms of Reference and Expression of Interest for the appropriate solution;
- Manage the process of advertising, clarification, closing, evaluation and shortlisting of vendors who respond to the advertisement;
- Analyze and assist in the evaluation of proposals for a Core Banking System that meets the strategic objective(s) of the Bank in accordance with policies, guidelines and technology;
- Assist in the negotiation, drafting, vetting and confirmation of the best Core Banking System vendor;
- Any other engagement and services as discussed and agreed to, prior to the official confirmation of the consultant.

Terms of Reference

Detailed Terms of Reference can be obtained from Mr. Timoci Tuisawau, General Manager Information Technology on phone (679) 3239301 or mobile (679) 9991276 or email timocit@hfc.com.fj

The Proposal must be submitted by no later than **4.30 PM (Fiji Standard Time), Friday 23rd October 2020.**

Proposals may be submitted via two (2) methods:

1. A sealed bid to be dropped in the tender box on Level 3 at the HFC Bank head office at The HFC Centre, 371 Victoria Parade in Suva:
A digital copy of the proposal must accompany the hardcopy of the proposal on a USB drive.

All proposals must be sealed and clearly marked "**CONFIDENTIAL: Expression of Interest #06/2020– HFC Bank Core Banking System – Project Consultant**" and addressed to **The Tender Committee, HFC Bank, P O Box 161, Suva.**

2. A bid submitted via email. This will need to conform to the following:

A single email in plain text format to Mr. Gitesh Nair – giteshn@hfc.com.fj

The subject of the email read as follows "**CONFIDENTIAL: Expression of Interest #06/2020 – HFC Bank Core Banking System – Project Consultant**"